

If you're looking for a comprehensive certificate, individual class, or a custom training program, **sign up today!** Our classes meet PDU requirements. You can take the majority of our classes in any order and when they work for your schedule.

OUR CLASSROOMS **YOUR LAUNCHPAD**

In addition to offering many online options, our on-site professional education classrooms in Research Park and the Sandy Center include **free parking**, computer labs, and student lounges. We want to make learning easier for you.

► **Sandy Center**

One Sandy Center

10011 Centennial Pkwy, Ste 100
Sandy, UT 84070
Conveniently located close to I-15, TRAX, and the south end of the valley.

► **Continuing Education Bldg**

Research Park

540 Arapeen Dr. SLC, UT 84108
Located in Research Park by the University of Utah campus. Take advantage of the Hungry U Café and get a meal before class.

For more information, locations, complete course descriptions, and to register: **proed.utah.edu | 801.585.1780**

Nonprofit Organization
U.S. Postage
PAID
Salt Lake City, Utah
Permit Number 1529

540 Arapeen Dr.
SLC, UT 84108

**PROFESSIONAL
EDUCATION**
THE UNIVERSITY OF UTAH

proed.utah.edu | 801.585.1780



fall 2024 | proed.utah.edu

LEVEL UP YOUR CAREER!

Whether you want to level up in your career or shift into a new one, we have courses that can help you!

BOOT CAMPS

Cybersecurity Boot Camp • PROTA 246-001	MTTh, 6:30-9:30PM	Aug 19-Feb 24	Online	\$9,100
Cybersecurity Boot Camp • PROTA 246-002	MTTh, 6:30-9:30PM	Sep 23-Mar 27	Online	\$9,100
Cybersecurity Boot Camp • PROTA 246-003	MTTh, 6:30-9:30PM	Oct 21-Apr 22	Online	\$9,100
Cybersecurity Boot Camp • PROTA 246-004	MWTh, 6:30-9:30PM	Dec 16-Jun 16	Online	\$9,100
Full Stack Boot Camp • PROTA 251-001	MTTh, 6:30-9:30PM	Oct 7-Apr 10	Online	\$8,400
Full Stack Boot Camp • PROTA 251-002	MTTh, 6:30-9:30PM	Nov 4-May 8	Online	\$8,400
Data Analytics Boot Camp • PROTA 258-001	MTTh, 6:30-9:30PM	Sep 16-Mar 20	Online	\$8,400
AI Boot Camp • PROTA 259-001	MTTh, 6:30-9:30PM	Nov 18-May 20	Online	\$7,700
Digital Marketing Boot Camp PROTA 261-001	MTTh, 6:30-9:30PM	Aug 26-Jan 14	Online	\$6,300
Digital Marketing Boot Camp PROTA 261-002	MTTh, 6:30-9:30PM	Nov 18-May 19	Online	\$6,300

BUSINESS MANAGEMENT & COMMUNICATIONS

Coaching Essentials for Leaders & Managers • PROED 232-001	Chris Cochella	T, 9AM-4PM	Oct 8	Sandy 202	\$307
Conflict Resolution in the Workplace PROED 303-001	Jerry Benson	Th, 9AM-4PM	Oct 17	Canvas	\$307
Building Teams of Trust, Collaboration & Results • PROED 403-001	Margaret McDermott	Th, 9AM-4PM	Oct 24	Canvas	\$307
Leading from a Limited Position of Power • PROED 404-001	Jerry Benson	Th, 9AM-4PM	Oct 31	Canvas	\$307
Feedback, Expectation & Delegation for Effective Managers • PROED 415-001	Debbie Stone	Th, 9AM-4PM	Nov 7	Canvas	\$307
Managing Generational Diversity PROED 439-001	Debbie Stone	Th, 9AM-4PM	Nov 14	Canvas	\$307
Develop Your Leadership Style PROED 442-001	Scott Stephenson	Th, 9AM-4PM	Nov 21	Canvas	\$307

COMPUTING/IT

Excel Beginner • EDTEC 412-001	Staci Warne	W, 9AM-4PM	Nov 6	Sandy 103	\$307
Excel Intermediate • EDTEC 413-001	Staci Warne	W, 9AM-4PM	Nov 13	Sandy 103	\$307
AI Essentials: ChatGPT Fundamentals EDTEC 507-001	Staci Warne	T, 9AM-4PM	Aug 27	Sandy 103	\$307

HEALTHCARE

Medical Office Manager Certificate • PROEA 219-001				Online	\$4,199
Medical Coding & Billing Certificate • PROEA 221-001				Online	\$3,699
Medical Transcription Editing Certificate • PROEA 222-001				Online	\$3,799
Pharmacy Technician Certificate • PROEA 224-001				Online	\$3,899
Medical Administrative Assistant with EHR Certificate • PROEA 225-001				Online	\$3,499
Veterinary Assistant Certificate • PROEA 226-001				Online	\$3,799
Medical Scribe • PROEA 234-001				Online	\$3,199

HUMAN RESOURCES

Employment Law • PROED 304-001	Corper James	Th, 9AM-4PM	Oct 17	Sandy 202	\$307
Labor & Employee Relations PROEA 324-001	Corper James	Th, 9AM-4PM	Oct 24	Sandy 202	\$307
Policies, Procedures, & Risk Management • PROED 305-001	Jeanine Wilson	W, 9AM-4PM	Oct 30	Canvas	\$307
Employee Recruitment & Selection PROED 306-001	Dani Baum	W, 9AM-4PM	Nov 6	Canvas	\$307
Organizational Training & Development • PROED 308-001	Kari Gardner	W, 9AM-4PM	Nov 13	Canvas	\$307
Total Rewards: Compensation & Benefits • PROED 302-001	Jeanine Wilson	W, 9AM-4PM	Nov 20	Canvas	\$307
HR Certification Exam Prep PREP 400-001	Jeanine Wilson	TTh, 6-9PM	Oct 15- Nov 21	Canvas	\$1,198

INSTRUCTIONAL DESIGN

Instructional Design • PROEA 855-001	Keith Harten	MW, 6-9PM	Sep 16 - Nov 20	Canvas	\$1,599
--------------------------------------	--------------	-----------	--------------------	--------	---------


PROJECT MANAGEMENT

Project Management Fundamentals I • PROEA 601-001	Brent Hansen	T, 9AM-4PM	Sep 10	Sandy 202	\$307
Project Management Fundamentals I • PROEA 601-002	Paula Weyen-Gellner	TTh, 6-9PM	Sep 24- Sep 26	Canvas	\$307
Project Management Fundamentals I • PROEA 601-003	Brent Hansen	W, 9AM-4PM	Oct 16	Canvas	\$307
Project Management Fundamentals II • PROEA 602-001	Brent Hansen	T, 9AM-4PM	Sep 17	Sandy 202	\$307
Project Management Fundamentals II • PROEA 602-002	Paula Weyen-Gellner	TTh, 6-9PM	Oct 1-Oct 3	Canvas	\$307
Project Management Fundamentals II • PROEA 602-003	Brent Hansen	W, 9AM-4PM	Oct 23	Canvas	\$307
Agile 101 • PROEA 101-001	Tim Tucker	T, 9AM-4PM	Sep 24	Sandy 202	\$307
Agile 101 • PROEA 101-002	Tim Tucker	TTh, 6-9PM	Oct 15-Oct 17	Canvas	\$307
Agile 101 • PROEA 101-003	Tim Tucker	W, 9AM-4PM	Oct 30	Canvas	\$307
Project Risk Management PROEA 603-001	Daniel Wanner	T, 9AM-4PM	Oct 1	Sandy 202	\$307
Project Risk Management PROEA 603-002	Daniel Wanner	TTh, 6-9PM	Oct 22-Oct 24	Canvas	\$307
Project Risk Management PROEA 603-003	John Newland	W, 9AM-4PM	Nov 6	Canvas	\$307
Project Leadership, Teambuilding & Communication • PROEA 604-001	Kristina Stratford	T, 9AM-4PM	Oct 15	Sandy 202	\$307
Project Leadership, Teambuilding & Communication • PROEA 604-002	Kristina Stratford	TTh, 6-9PM	Nov 5-Nov 7	Canvas	\$307
Project Leadership, Teambuilding & Communication • PROEA 604-003	Kristina Stratford	W, 9AM-4PM	Nov 13	Canvas	\$307
Art of Delegation for Project Managers • PROEA 608-001	Staci Warne	T, 9AM-4PM	Oct 22	Sandy 202	\$307
Art of Delegation for Project Managers • PROEA 608-002	Paula Weyen-Gellner	TTh, 6-9PM	Nov 12- Nov 14	Canvas	\$307
Art of Delegation for Project Managers • PROEA 608-003	Paula Weyen-Gellner	W, 9AM-4PM	Nov 20	Canvas	\$307

Make yourself more marketable in the current job climate by expanding your skillset.

FIND YOUR COURSE,
THEN ENROLL

 proed.utah.edu

 801.585.1780
M-Th, 9am-8pm | F, 9am-4pm

 540 Arapeen Dr. #210
M-Th, 9am-8pm | F, 9am-4pm